

REGISTERED COMPANY NUMBER: 03185767 (England and Wales)
REGISTERED CHARITY NUMBER: 1057178

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31ST MARCH 2018
FOR
THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

Whitehead & Howarth
327 Clifton Drive South
Lytham St Annes
Lancashire
FY8 1HN

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

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for the Year Ended 31ST MARCH 2018

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THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

REPORT OF THE TRUSTEES
for the Year Ended 31ST MARCH 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of the charity is to promote effective action in the voluntary sector across Blackpool, Wyre and Fylde.

The charity's activities include delivering advice, information, support and training to charitable groups as well as networking and discussion events. The charity acts as a link between the areas voluntary and statutory sectors.

The mission of the charity trustees is to enrich communities through support and information which allows voluntary sector organisations to develop and deliver their own objectives and work collaboratively, be represented and share their views and ambitions.

The charity endeavours to be:

- A flagship for for best practice in the voluntary and community sector;
- High quality organisation - attracting, retaining and valuing staff and volunteers, including Directors;
- Open and accountable to our stakeholders - communicating effectively with and between them.

Our four key values are around:

- Representation
- Liaison
- Support
- Development

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Chairmans Report

I am proud to present this Report on behalf of the Trustees.

Public benefit

We carry out a range of activities to meet our charitable objectives. We are confident these benefit the charitable groups we support and, in turn, the communities in which they operate. We receive grant funding from local authorities and other grant-giving organisations.

FINANCIAL REVIEW

Financial position

Net incoming/(Outgoing) resources

The company has a net deficit in the year on unrestricted resources before transfers of £570, (2017:£22,274) and a deficit on restricted funds of £35,371, (2017: £35,328). Details are shown on the statement of financial activities on page 5. At the 31 March 2018 unrestricted reserves were £14,270, (2017: £14,840) and restricted reserves £nil, (2017:£35,694), total combined reserves £14,270, (2017:£50,534).

Principal funding sources

We are able to deliver our services thanks to grant and contract income and remain very grateful to those organisations supporting our work.

Reserves policy

We have reviewed and adapted the Charity's needs for reserves in line with the guidance issued by the Charity Commission's Reserves Policy.

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

REPORT OF THE TRUSTEES
for the Year Ended 31ST MARCH 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Organisational structure

Our Board of Trustees meets bi-monthly to lead on the charity's objectives and activities. From this number we have a number of sub-committees - usually comprising two or more Directors, an elected representative and two members of the operational team. These, chaired by a Director, review various aspects of the organisation and report to the Board. Day-to-day operations of the charity are overseen by the Chief Officer (subject to funding).

Induction and training of new trustees

All new trustees are inducted, trained and welcomed according to our Code of Governance, a copy of which is provided together with copies of guidance from the Charity Commission.

Related parties

We have a number of Service Level Agreements with grant providers. Information on the grants received is detailed on page 5.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03185767 (England and Wales)

Registered Charity number

1057178

Registered office

327 Clifton Drive South
Lytham St Annes
Lancashire
FY8 1HN

Trustees

Catherine Adams	- resigned 12/10/2017
Paul Greenwood	- resigned 12/10/2017
Jill Threlfall	- resigned 12/10/2017
Mike Crowther	- resigned 12/10/2017
Jane Hugo	
Linda Markey	- resigned 12/10/2017
Ashok Khandelwal	- resigned 12/10/2017
Jed Sullivan	
Tracy Hopkins	
Chirag Khajuria	- appointed 12/10/2017
Ian MacPherson	- appointed 12/10/2017

Independent examiner

Gareth Maddock F.C.A. DChA
Whitehead & Howarth
327 Clifton Drive South
Lytham St Annes
Lancashire
FY8 1HN

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

REPORT OF THE TRUSTEES
for the Year Ended 31ST MARCH 2018

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Barclays Bank PLC
Birley Street
Blackpool
Lancashire
FY1 1DU

Representatives nominated by Local Authorities 2018-2019

Name	Nominating body
Councillor Ann Turner	Wyre Borough Council
Councillor Maria Kirkland	Blackpool Council
Councillor Gail Goodman	Fylde Borough Council
County Councillor Ron Shewan	Lancashire County Council

Approved by order of the board of trustees on 16th November 2018 and signed on its behalf by:

Jed Sullivan - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE**

Independent examiner's report to the trustees of The Blackpool, Wyre and Fylde Council for Voluntary Service ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2018.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Gareth Maddock

Gareth Maddock F.C.A. DChA
Whitehead & Howarth
327 Clifton Drive South
Lytham St Annes
Lancashire
FY8 1HN

Date: *11th November 2018*

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31ST MARCH 2018

	Notes	Unrestricted funds £	Restricted fund £	31/3/18 Total funds £	31/3/17 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
Blackpool Overheads		18,860	-	18,860	25,730
Fylde and Wyre		-	-	-	8,501
Revoelution		-	76,696	76,696	88,596
Communities Can		-	-	-	24,981
Revoelution management fees		9,580	-	9,580	7,479
Investment income	2	15	-	15	304
Total		28,455	76,696	105,151	155,591
EXPENDITURE ON					
Charitable activities					
Blackpool Overheads		29,348	-	29,348	48,308
Fylde and Wyre		-	-	-	12,496
Revoelution		-	102,487	102,487	83,360
Public Health ABCD/COPC		-	-	-	19,182
Wyre Senior Voice		-	-	-	8,804
W & F CCG Directory		-	-	-	3,205
Blackpool Council Secondment		-	-	-	1,156
Communities Can		-	-	-	29,203
Revoelution management fees		-	9,580	9,580	7,479
Total		29,348	112,067	141,415	213,193
NET INCOME/(EXPENDITURE)		(893)	(35,371)	(36,264)	(57,602)
Transfers between funds	9	323	(323)	-	-
Net movement in funds		(570)	(35,694)	(36,264)	(57,602)
RECONCILIATION OF FUNDS					
Total funds brought forward		14,840	35,694	50,534	108,136
TOTAL FUNDS CARRIED FORWARD		14,270	-	14,270	50,534

The notes form part of these financial statements

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

BALANCE SHEET
AT 31ST MARCH 2018

	Notes	Unrestricted funds £	Restricted fund £	31/3/18 Total funds £	31/3/17 Total funds £
FIXED ASSETS					
Tangible assets	7	-	-	-	941
CURRENT ASSETS					
Cash at bank		16,294	-	16,294	129,490
CREDITORS					
Amounts falling due within one year	8	(2,024)	-	(2,024)	(79,897)
NET CURRENT ASSETS		<u>14,270</u>	<u>-</u>	<u>14,270</u>	<u>49,593</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>14,270</u>	<u>-</u>	<u>14,270</u>	<u>50,534</u>
NET ASSETS		<u>14,270</u>	<u>-</u>	<u>14,270</u>	<u>50,534</u>
FUNDS	9				
Unrestricted funds				14,270	14,840
Restricted funds				-	35,694
TOTAL FUNDS				<u>14,270</u>	<u>50,534</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 16th November 2018 and were signed on its behalf by:

Jed Sullivan -Trustee

The notes form part of these financial statements

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31ST MARCH 2018

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Tangible fixed assets are stated at cost price inclusive of directly attributable costs less cumulative depreciation, provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 33% on cost

Tangible fixed assets are capitalised if they cost more than £300.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31ST MARCH 2018

2. INVESTMENT INCOME

	31/3/18	31/3/17
	£	£
Rents received	-	120
Deposit account interest	15	184
	<u>15</u>	<u>304</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/18	31/3/17
	£	£
Independent examiners fee	2,700	3,300
Depreciation - owned assets	-	314
Other operating leases	1,800	6,408
	<u>1,800</u>	<u>6,408</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2018 nor for the year ended 31st March 2017.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2018 nor for the year ended 31st March 2017.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31/3/18	31/3/17
Revoelution	4	4
	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Blackpool Overheads	25,730	-	25,730
Fylde and Wyre	-	8,501	8,501
Revoelution	-	88,596	88,596
Communities Can	-	24,981	24,981
Revoelution management fees	7,479	-	7,479
Investment income	304	-	304
Total	<u>33,513</u>	<u>122,078</u>	<u>155,591</u>

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31ST MARCH 2018

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted fund £	Total funds £
EXPENDITURE ON			
Charitable activities			
Blackpool Overheads	48,308	-	48,308
Fylde and Wyre	-	12,496	12,496
Revoelution	-	83,360	83,360
Public Health ABCD/COPC	-	19,182	19,182
Wyre Senior Voice	-	8,804	8,804
W & F CCG Directory	-	3,205	3,205
Blackpool Council Secondment	-	1,156	1,156
Communities Can	-	29,203	29,203
Revoelution management fees	7,479	-	7,479
Total	55,787	157,406	213,193
NET INCOME/(EXPENDITURE)	(22,274)	(35,328)	(57,602)
Transfers between funds	6,442	(6,442)	-
Net movement in funds	(15,832)	(41,770)	(57,602)
RECONCILIATION OF FUNDS			
Total funds brought forward	30,674	77,462	108,136
TOTAL FUNDS CARRIED FORWARD	14,842	35,692	50,534

7. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st April 2017	2,972	6,501	9,473
Disposals	(2,972)	(6,501)	(9,473)
At 31st March 2018	-	-	-
DEPRECIATION			
At 1st April 2017	2,031	6,501	8,532
Eliminated on disposal	(2,031)	(6,501)	(8,532)
At 31st March 2018	-	-	-
NET BOOK VALUE			
At 31st March 2018	-	-	-
At 31st March 2017	941	-	941

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31ST MARCH 2018

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/18	31/3/17
	£	£
Social security and other taxes	224	801
Accruals and deferred income	1,800	79,096
	<u>2,024</u>	<u>79,897</u>

9. MOVEMENT IN FUNDS

	At 1.4.17	Net movement	Transfers	At 31.3.18
	£	in funds	between funds	£
		£	£	
Unrestricted funds				
General fund	14,840	(893)	323	14,270
Restricted funds				
Restricted fund	35,694	(35,371)	(323)	-
	<u>50,534</u>	<u>(36,264)</u>	<u>-</u>	<u>14,270</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement in
	resources	expended	funds
	£	£	£
Unrestricted funds			
General fund	28,455	(29,348)	(893)
Restricted funds			
Restricted fund	76,696	(112,067)	(35,371)
	<u>105,151</u>	<u>(141,415)</u>	<u>(36,264)</u>

Comparatives for movement in funds

	At 1.4.16	Net movement	Transfers	At 31.3.17
	£	in funds	between funds	£
		£	£	
Unrestricted Funds				
General fund	30,674	(22,276)	6,442	14,840
Restricted Funds				
Restricted fund	77,462	(35,326)	(6,442)	35,694
	<u>108,136</u>	<u>(57,602)</u>	<u>-</u>	<u>50,534</u>

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31ST MARCH 2018

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	33,513	(55,789)	(22,276)
Restricted funds			
Restricted fund	122,078	(157,404)	(35,326)
TOTAL FUNDS	<u>155,591</u>	<u>(213,193)</u>	<u>(57,602)</u>

Net movement in restricted funds, included in the above are as follows:

Restricted funds	At 1.4.17 £	Incoming resources £	Resources expended £	Transfers between funds £	At 31.03.18 £
Revoelution Fund	<u>35,694</u>	<u>76,696</u>	<u>112,067</u>	<u>(323)</u>	<u>-</u>
	<u>35,694</u>	<u>76,696</u>	<u>112,067</u>	<u>(323)</u>	<u>-</u>

Transfers between funds

Funds of £323 were transferred from restricted funds to unrestricted funds and represent a contribution to general overheads payable on the cessation of the Revoelution project.

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2018.

11. CONTROLLING PARTY

The charitable company is controlled by the directors/trustees.

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31ST MARCH 2018

	31/3/18 £	31/3/17 £
INCOME AND ENDOWMENTS		
Investment income		
Rents received	-	120
Deposit account interest	15	184
	<hr/>	<hr/>
	15	304
Charitable activities		
Management charges	9,580	30,138
DBS fees	-	2,316
Sundry income	-	755
Grants	95,556	122,078
	<hr/>	<hr/>
	105,136	155,287
Total incoming resources	<hr/>	<hr/>
	105,151	155,591
EXPENDITURE		
Charitable activities		
Wages	10,947	108,121
Social security	2,676	6,881
Pensions	170	775
Other operating leases	1,800	6,408
Rates and water	55	1,017
Insurance	847	1,455
Light and heat	-	1,545
Telephone and internet	844	936
Postage and stationery	97	2,659
Sundries	158	909
Contribution to overheads	1,574	30,138
Computer costs	225	-
Staff training costs	383	456
Hospitality	-	607
Travel expenses	226	935
Project costs	110,208	38,181
Cost of weekly newsletter	5,200	2,700
DBS costs	-	1,584
Subscriptions	-	2,996
Staff agency costs	-	1,075
Accountancy and payroll costs	919	201
Bank charges	80	-
Consultancy and professional fees	1,349	-
Fixtures and fittings	941	314
Other interest	16	-
	<hr/>	<hr/>
	138,715	209,893
Support costs		

This page does not form part of the statutory financial statements

THE BLACKPOOL, WYRE AND FYLDE COUNCIL
FOR VOLUNTARY SERVICE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31ST MARCH 2018

	31/3/18	31/3/17
	£	£
Governance costs		
Independent examiners fee	2,700	3,300
Total resources expended	141,415	213,193
Net expenditure	<u>(36,264)</u>	<u>(57,602)</u>